

Video Archiving

Congratulations! Video Archiving is the first step in documenting your home and valuables for insurance and estate planning. In preparation for filming, I'd like to go over a few things to ensure that everything go as smoothly as possible.

- **What to expect**
We will be filming a detailed room-by-room inventory of your home and belongings. Each room will be documented, including closets, china, valuables, fine arts, etc. If there is anything of special value that you would like us to focus on, please be sure to bring this to our attention prior to filming.
- **How to Prepare**
Valuables such as antiques, china collections, jewelry, furs & other collections should be laid out prior to filming on a countertop, bed or table.
- **Any Limitations?**
Unless you request otherwise, we will be filming every room in the house, including closets. If there is a room/object that you would prefer to be excluded from your customized DVD, please notify us on the day of filming.

If you have any questions please feel free to call me at 203.661.6655 or email at: mzinsser@shepardinsgrp.com.

Sincerely,

Marissa Zinsser

Marissa Zinsser
Director of Video Archiving
Shepard Insurance Group